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**To: Scrutiny Co-ordination Committee**

**Date: 8<sup>th</sup> October 2014**

**Subject: Outside Bodies – Reporting Arrangements 2014/15**

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## **1 Purpose of the Note**

1.1 To consider the reporting arrangements for outside bodies to Scrutiny during 2014/15.

## **2 Recommendations**

2.1 The Scrutiny Co-ordination Committee is recommended to:

- 1) agree the amended list of outside bodies that report to Scrutiny Boards (Appendix 1)
- 2) consider the content and requirements of the reporting template (Appendix 2)
- 3) request officers to timetable the required outside bodies reports on the appropriate work programmes.

## **3 Information/Background**

3.1 The terms of reference for Scrutiny includes a role in receiving reports on outside bodies to which the Council makes appointments at the annual meeting. The Constitution states that at the start of the municipal year, Scrutiny Co-ordination Committee will decide for which outside bodies it wishes to receive reports.

3.2 The Council appointed to 67 bodies at its AGM in 2014. To help manage Scrutiny business and ensure that the time spent preparing and considering reports reflects council priorities, the following criteria is applied to those outside bodies that report to Scruco:

- The Council funds the organisation through a grant of some sort.
- The Council has a financial interest in the organisation
- The organisation has a strategic role beneficial to the Council and supports the delivery of the Council Plan.

3.3 If the outside body is of relevance to the work of the Council, but sits very clearly under the remit of a specific Scrutiny Board, the outside body report is referred to the relevant Scrutiny Board and the list of outside bodies has been sorted into the following headings:

- Report to Scruco
- Report to a specific Scrutiny Board
- No report required

3.4 The group recommended that Scrutiny Co-ordination Committee use these criteria at the start of each year to review which bodies should be asked to report to Scrutiny Co-ordination Committee.

3.5 The proposed reporting arrangements for 2014/15 are shown in Appendix 1. The following changes are proposed:

- a number of outside bodies were not included in the appointments list considered at the annual meeting and these should be removed, while additional bodies have been added
- the approach to secondary school governing bodies, trusts and foundations was inconsistent with some being required to report to the relevant Scrutiny Board and others not. It is recommended that these do not report to Scrutiny, unless the Chair of the Education and Children's Board (2) requests it.

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## Appendix 1- Proposed reporting routes for outside bodies

### A) Scrutiny Co-ordination Committee

ORGANISATION	Reason	Anticipated 2014/15 Grant Funding
Albany Theatre Trust	Funded	£38,774
Belgrade Theatre Trust (Coventry) Limited	Funded	£817,478
Birmingham International Airport Holdings Limited – Board of Directors	Financial interest	No
Council of Governors of the Coventry and Warwickshire Partnership Trust	Financial interest	No
Coventry Ambassadors Social Enterprise Board	Funded	£20,250
Coventry and Solihull Waste Disposal Company Limited - Shareholders' Panel	Financial interest	No
Coventry and Warwickshire Local Enterprise Partnership Board and Local Transport Body (sub group)	Strategic interest	No
Coventry Association for International Friendship	Strategic interest	No
Coventry Citizens' Advice Bureau Management Board	Funded	£431,194
Coventry Law Centre Limited	Funded	£513,729
Coventry Partnership (including Coventry Learning Disabilities Partnership and Older People's Partnership)	Strategic interest	No
Coventry Refugee and Migrant Centre	Strategic interest	£578,155
Coventry Venture Capital Fund	Financial interest	No
Culture Coventry	Funded	£2,729,798
Local Government Association – General Assembly	Strategic interest	No
University of Warwick Science Park Business Innovation Centre Limited	Financial interest	No
University of Warwick Science Park Foundation Limited	Financial interest	No
Voluntary Action Coventry	Funded	£220,000
West Midlands Employers (formerly West Midlands Councils – including sub-groups)	Strategic interest	No
West Midlands Fire and Rescue Authority	Strategic interest	No
West Midlands Joint Committee	Strategic interest	No
West Midlands Pensions Committee	Financial interest	No

### B) Specific Scrutiny Board

Scruco	Police and Crime Panel	Strategic interest	No
SB2	Coventry Schools Admissions Forum	Strategic interest	No
SB3	West Midlands Integrated Transport Authority	Strategic interest	No
SB3	West Midlands Joint Committee – Planning and Transportation Sub-Committee	Strategic interest	No
SB3	Whitefriars Housing Group	Strategic interest	No
SB4	Regional Flood and Coastal Committee	Strategic interest	No

### C) Proposed - Not required to report

Foxford School Trust
Governing Body of Blue Coat Academy

Governing Body of Sidney Stringer Academy
Governing Body of Tile Hill Academy
Governing Body of Woodlands Academy
Grace Academy

**D) Outside Bodies previously agreed no report necessary<sup>1</sup>** (updated to remove those organisations where no appointment is made)

Adoption Panel
Annie Bettmann Foundation
Barr's Hill School Trust
Birmingham International Airport Consultative Committee
Blue Coat School Foundation
Bond's Hospital Estate Charity Trustees
Bus Lane Adjudication Service Joint Committee (BLASJC)
Children and Young People's Commissioning Board
Coventry Airport Consultative Committee
Coventry and Solihull Waste Disposal Company Advisory Forum
Coventry Church (Municipal) Charities Trustees
Coventry Fairtrade City Steering Group
Coventry General Charity Trustees
Coventry Learning Disabilities Partnership Board
Daimler Green Recreational Trust
Fostering Panel
Governing Body of City College
John Friends Memorial Fund Management Committee
Lyng Hall Trust Limited
Martha Flint and Emma Osmond Educational Foundation
Older People's Partnership Board
Parking and Traffic Regulation Outside London Adjudication Joint Committee (PATROLAJC)
SIGOMA (Special Interest Groups of Municipal Authorities)
Sir Charles Barratt Memorial Foundation
Soothern and Craner Educational Foundation
Stoke Park School Trust
Swillington's Charity Trustees
Tansley Charity Trustees
Tom Mann Centre Trust Management Committee - No routine report required but Committee requested a report on the winding up of the Charity
University of Warwick - Advisory Board of the Institute of Education
William Proffitt's Charity

<sup>1</sup> These were agreed by Scruco on 11<sup>th</sup> November 2009 and 10<sup>th</sup> July 2013



Coventry City Council



## Public report

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**Report to**

Scrutiny Co-ordination Committee

*[date]*

**Report of**

*[Lead Member]*

**Title**

Report Back on the Work Of Outside Bodies - *[insert name of organisation]*

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**4 Purpose of the Report**

4.1 This report sets out details of the work of *[insert name of organisation]* over the preceding twelve months and details of attendance by the City Council's representatives.

**5 Recommendations**

5.1 *[Lead Member (in consultation with other members appointed if appropriate) to insert recommendation as to whether appointment should continue to be made to the organisation and any other recommendations felt appropriate]*

**6 Information on Work of Outside Body**

6.1 *[Brief report on the work of the Outside Body in question – this can be extracted from the organisation's annual report]*

6.2

6.3

**7 Benefits to the City Council of the Appointment**

7.1 *[Brief details of the benefit to the City Council from the appointment]*

**8 What Financial Contribution Does the Council Make to this Organisation**

8.1 *[Brief details of any contribution that the City Council makes to the organisation]*

**9 Attendance Record and Remuneration for the Appointment**

9.1 *[Details to be obtained directly from organisation by Committee Officer and inserted here.]*

List of background papers

Proper officer:

Author:  
Councillor .....,  
(Any enquiries should be directed to the above)

Telephone:

Other contributors:

Papers open to Public Inspection

**Description of paper**

**Location:** CH59

Schedule of City Council Appointments to Outside Bodies